

Getting to Unduplicated Counts



Today...



Fundamentals when consolidating data across systems

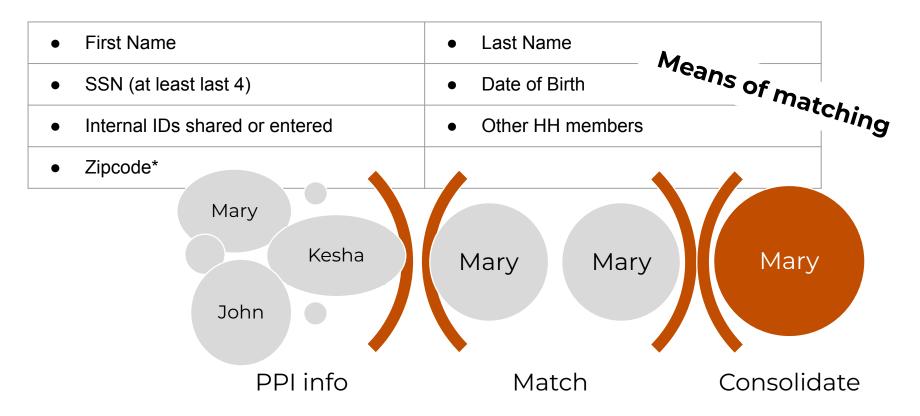
"You have to have data to use data..."

- "Personal Information" is complete
- Accurate
- Someone pays attention

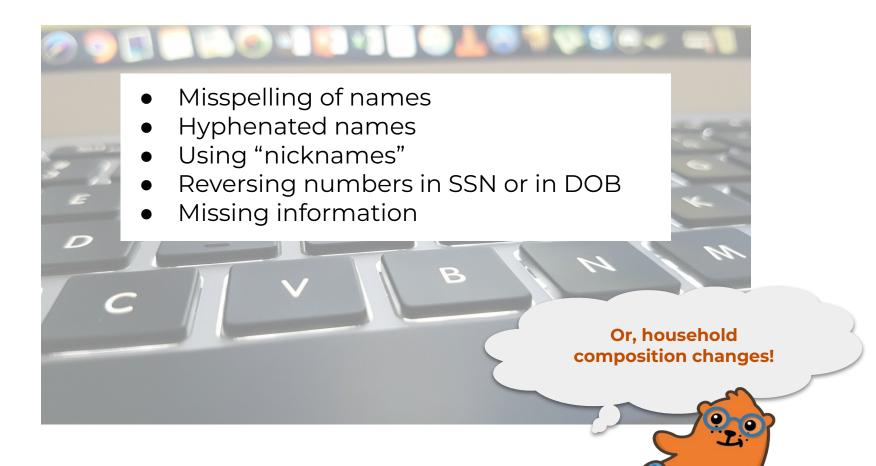
Client Consent*



Fundamentals when consolidating data across systems (cont.)



Common Issues ...



Sample **Problem**

- I have a large program (i.e. weatherization) that is required to use a funder specified system for client level data, meaning recording detailed information about John Smith HH.
 - I want to understand how many of these HH are also receiving home repair which is not using that data system OR
 - I want to know how many of the HH that come to us are utilizing more than one program OR
 - I want to know amount of money spent on a House / Unit over the last 5 years in a particular neighborhood including WX OR
 - I want to record information about the WX service or outcome that the funder required system doesn't include OR
 - I want enough information about anyone who we put on waiting list of weatherization so that I can refer them to other programs.

Strategies for Consolidating Data

Importing to an agency wide client management system:

- File transfer or API
- Allows for "transactional" data
- Risk is high (duplicate people) when "Match" process misses people *(mitigated with API and live human confirmation)
- File transfer won't be 'real time'

"Data Warehouse":

- Not transactional (you aren't manually adding data in the consolidated location)
- Risk is lower when match process misses people

Paper:

Hand match



Sample Process - File Import



- Agree file type, format, protocol
- Agreement from vendor to allow import (usually trickier)
- Cost to create export files is usually reasonable.



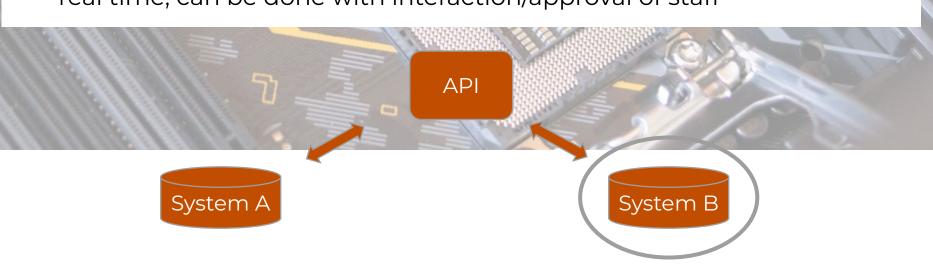
LIHEAP Example

- LIHEAP systems generate **3** files:
 - o Applicant Address, Housing status, etc.
 - o HH Members Race, last 4 SSN, DOB, etc.
 - o Program Enrolled, Denied, etc.



Sample Process - API (Web Service API)

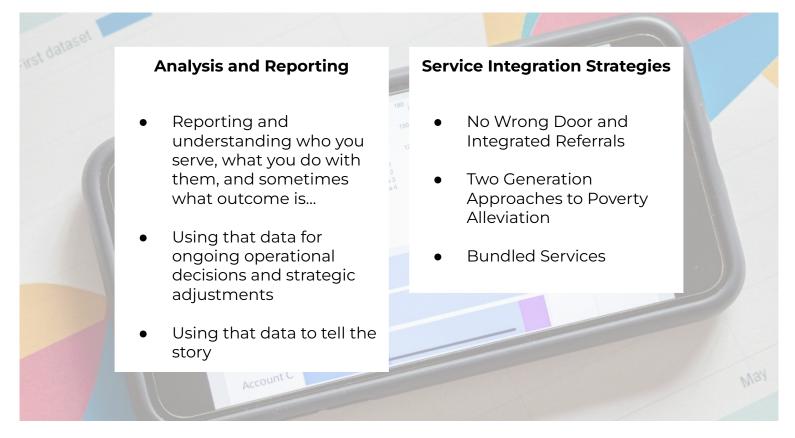
- Both systems must be ready to "call" and "consume" data from an API
- Sometimes requires changes to both systems
- Sometimes requires new protocols
- Often done one client or HH at a time (maybe small batches); so more real time; can be done with interaction/approval of staff



Sample Process – "Data Warehouse"



Different purposes use data in different ways...



You can **integrate** across systems...

Know what the purpose is and the order of priority of those purposes

- If you are passing client level data with the purpose of deduplication and analyzing across programs then...
 - Either full SSNOR
 - DOB, last 4 SSN and name, and likely HHID
- Staff who have capacity and tools to monitor data quality
- Staff who have capacity and tools to monitor combined data
- Don't let the perfect be the enemy of the good!
 - Sometimes you won't pass all information you'd like and sometimes when you pass you're going to have to make assumptions or compromises

What are **data systems** that you might want to combine information from?

Is there one way that seems better than others for your **objective**?



How **standards** can help...



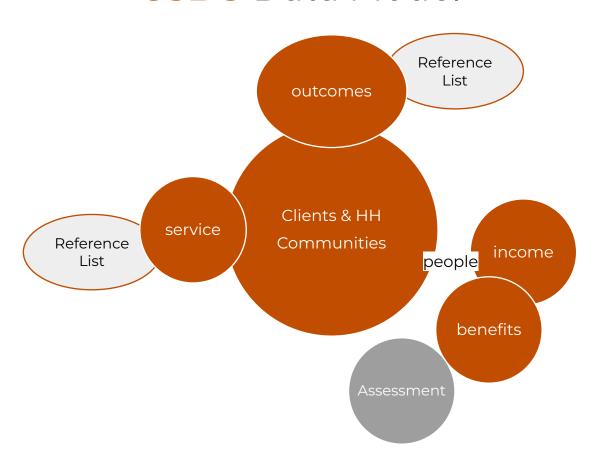
- Consistency lowers risk for vendors: costs currently are born by individual agencies b/c vendors don't have a rule to follow
- Consistency shortens process: part (not all) of costs is agreeing on file format and process rules; a data model and standards can reduce this cost
 - Assumes model is reasonably simple; otherwise costs of exports can go up
- Provides a foundation for advocating with other federal funded programs such as LIHEAP, WX, HMIS related, and even Head Start

Other **standards** that I'm looking at...

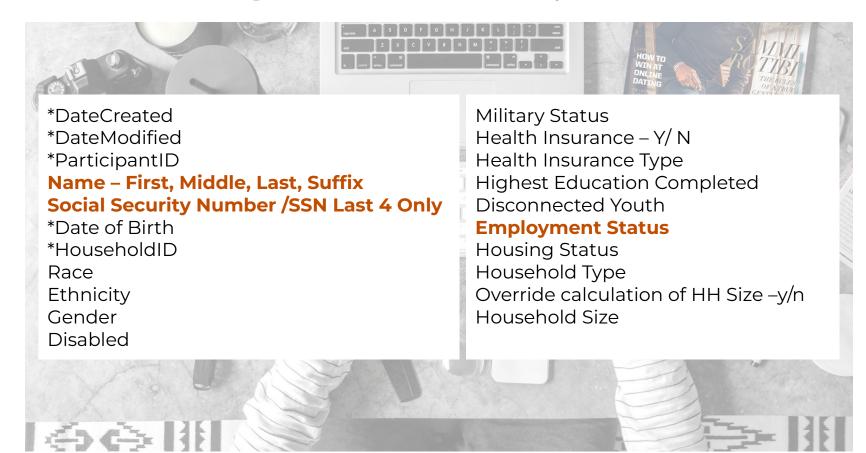
- HMIS
- CEDS (educational standards, includes some workforce)
- Housing Counseling
- NHSIA (National Human Service Information Architecture)

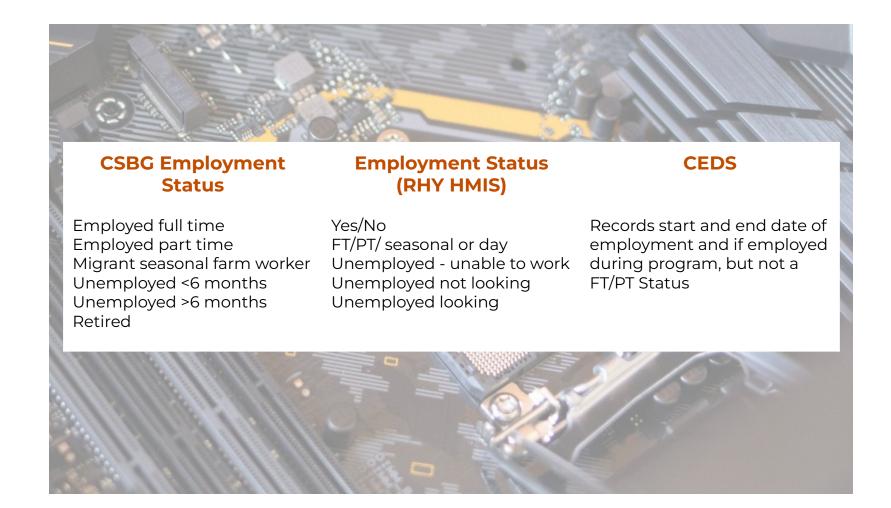


CSBG Data Model



Sample Client/Participant File





Example

| ClientID | HHID | Fname | Lname | SSN | DOB | Race | Ethnicity | Etc. |
|----------|------|---------|-------|---------|------------|--------------|--------------|------|
| 134 | 12 | Roger | Test | Xx-4456 | 1/16/1967 | White | Hispanic | |
| 2567 | 12 | Jane | Test | Xx-6734 | 5/1/1989 | Black | Non Hispanic | |
| 56 | 13 | Jimmy | Dean | Xx-1111 | 11/18/2000 | Black | Non Hispanic | |
| 890 | 13 | Joel | Smith | Xx-3421 | 8/10/1990 | White, Black | Non Hispanic | |
| 45 | 13 | Jasmine | Smith | Xx-0912 | 9/1/2010 | Black | Non Hispanic | |
| 9122 | 9 | Grandma | Test | Xx-0456 | 9/22/1945 | Asian | Non Hispanic | |

| Fname | Lname | ClientID | HHID | SSN | DOB | Race | Ethnicity | Etc. |
|-------|-------|----------|------|---------|------------|-----------------------------------|--------------|------|
| Roger | Test | 134 | 12 | Xx-4456 | 1/16/1967 | Caucasian | Hispanic | |
| Jane | Test | 2567 | 12 | Xx-6734 | 5/1/1989 | African American | Non Hispanic | |
| Jimmy | Dean | 56 | 13 | Xx-1111 | 11/18/2000 | African American | Non Hispanic | |
| Joel | Smith | 890 | 13 | Xx-3421 | 8/10/1990 | Caucasian, African American | Non Hispanic | |

Summary – Stop being our own worst enemy

- You have to have data to use data
- Know what you want (and then rank importance) and approach things with this in mind
 - o File transfer
 - o API
 - Data warehouse
- No silver bullet but standards help
- Support capacity building of those with talent for data ...



Pilot

- 5 CAAs (public and private) GCCAC, Allegany HRDC, Douglas County CO, Reno CAA, Mohawk CAP
- All doing some level of assessment and bundled services
- All have experience working with data and most with integrating data
- Produce a preliminary data model and standards
- Provide data from different systems
- Produce bundled reports and CSBG reports

Preliminary List of Issues

- Field level definitions (i.e. how is HH income calculated, should we include transgender in gender options)
- Who should be included (when does a client become a client)
- If we pass data more than once then are we adding to the data from before or is it an inclusive new data set
 - If we are doing new data each time, then are we trying in the standard to match that up to the person's data from last time (again adding complexity)
- Do we take data from a point in time (i.e. whatever is available at the time of the export) or do we try to maintain history (making standard significantly more complex and expensive to operationalize)
- If we provide specific "choices" in fields like 'family type', then do we / can we provide a "mapping" to other common standards like HMIS
- What data is required and what is optional
- Can we write standard in way that is 'extendable'?