

## Worksheets to Assist in Process for De-Siloing Your Data

Agency Name:

Date:

Contact Person:

### Goal/purpose statement for de-siloing your data

- Include any connection to theory of change (for how clients make progress) and/or how they should support operational/program work and goals:

### List client data systems that contain information related to your goal

- We're going to ask you to dig into how important client information is from each system to the goal and in what way it is important:

<b>Name of System/Software &amp; Program(s) using it:</b>	<b>What info in this system is critical to your goal?</b> - Categories of data might be: demographic info, income, HH total (or more details), address, program/service/intervention, outcome and/or assessment data	<b>How do you need to use the information from the system? (see powerpoint for more info on these)</b> - Reporting - Referral - Collaborative staff work in agency - Collaborative work with partners outside of agency	<b>Prioritization:</b>



